

**致理科技大學商務管理學院 AACSB 認證推動專案辦公室設置要點
修正條文對照表**

修正法規名稱	現行法規名稱	說明
<p>三、 (一)本專案辦公室置主任一人，由本學院院長在本學院助理教授以上之專任教師中選任，並簽請校長核准。主任負責推動 AACSB 認證相關工作，包括 AACSB 認證委員會通過之決議，並協助實施 AACSB 認證相關工作。</p>	<p>三、 (一)本專案辦公室設置主任一名，由本學院院長在本學院助理教授以上之專任教師中推薦，由校長任命為二級主管。主任負責推動 AACSB 認證相關工作，包括 AACSB 認證委員會通過之決議，並協助實施 AACSB 認證相關工作。</p>	<p>依副校長意見成立專案辦公室，不再增設二級主管職缺。</p>
<p>六.本專案辦公室經費由本校相關計畫預算支應。經常門費用、設備採購、核銷等相關程序，依本學校採購及核銷程序辦理。</p>	<p>六.本專案辦公室經費由學院預算負擔。經常門費用、設備採購、核銷等相關程序，依本學校採購及核銷程序辦理。</p>	<p>辦公室預算改由本校相關計畫預算支應。</p>

Office of AACSB Accreditation Establishment Guidelines for College of Business Management at Chihlee University of Technology

致理科技大學商務管理學院 AACSB 認證推動專案辦公室設置要點

Passed at the xxth College Affair meeting in the first semester (2021) on 7 15, 2021

Passed at the xxth College Affair meeting in the second semester (2022) on 6 9, 2022

Article 1 In order to obtain accreditation from the Association to Advance Collegiate Schools of Business (AACSB Accreditation), the College of Business Management (hereinafter referred to as the College) establishes the Office of AACSB Accreditation (hereinafter

referred to as the Office), so as to improve the College's quality of education, international cooperation, and competitiveness.

一、商務管理學院（以下簡稱本學院），為獲得國際商管學院促進協會（AACSB Accreditation）認證，特訂定本要點，設 AACSB 認證推動專案辦公室（以下簡稱本專案辦公室），以提升本學院之教育品質、國際合作及競爭力。

Article 2 The priority of the Office is to promote AACSB Accreditation-related work and to obtain and maintain acceptable AACSB Accreditation qualifications.

二、本專案辦公室之任務為推動與 AACSB 認證相關之工作，並獲得及維持 AACSB 之認證資格。

Article 3 The Office organization is as follows:

三、辦公室架構如下：

1. The Office sets up one director who is recommended by the dean of the College among assistant professors or above and **approved by the President**. The director is responsible to promote AACSB Accreditation-related work, including resolutions passed by the AACSB Accreditation Committee, and to help implement AACSB Accreditation-related work.

(一)本專案辦公室置主任一人，由本學院院長在本學院助理教授以上之專任教師中**選任**，**並簽請校長核准**。主任負責推動 AACSB 認證相關工作，包括 AACSB 認證委員會通過之決議，並協助實施 AACSB 認證相關工作。

2. The Office sets up one executive secretary **who is recommended by the dean of the College among assistant professors or above and approved by the President. The executive secretary is responsible** to collect AACSB Accreditation-related data, work with the director to establish the Assurance of Learning (AoL) system, collect and analyze curricular data, help compile application documents and write reports related to AACSB Accreditation.

(二)本專案辦公室置執行秘書一人，負責收集 AACSB 認證相關數據，與主任合作建立教學品保系統(AoL)，收集及分析課程數據，協助撰寫與 AACSB 認證相關之申請文件及報告。

3. The Office sets up one or two staff as liaison between the College and AACSB who is (are) in charge of translating accreditation-related documents into English and dealing with administrative affairs.

(三)本專案辦公室置工作人員一至二人，作為本學院與 AACSB 間之聯絡人，負責將認證相關文件翻譯成英文並處理行政事務。

Article 4 The Office sets up the AACSB Accreditation Committee that consists of the dean, the

director of the Office, and the department heads. The AACSB Accreditation Committee is responsible for the planning and oversight of AACSB Accreditation with the dean as the convener and the chairperson.

四、本專案辦公室設 AACSB 認證委員會，由院長、本專案辦公室主任及本院各系主任組成。AACSB 認證委員會負責 AACSB 認證之規劃與監督，以院長為召集人並擔任會議之主席。

Article 5 The Office sets up the AACSB Accreditation Task Force that consists of the director of the Office, executive secretary(ies), and participating faculty from departments. AACSB Accreditation Task Force members will help with the planning and establishment of AoL system. The director of the Office acts as the convener and the chairperson.

五、本專案辦公室設 AACSB 認證工作小組，由辦公室主任、執行秘書及本院教師共同組成。AACSB 認證工作小組成員負責規劃及建立 AoL 系統。由本專案辦公室主任擔任召集人和會議主席。

Article 6 **The funds of the Office are covered by the school.** The procedures related to operating, purchase of equipment, and verification of the Office are ruled under the school's budget notice and expense verification procedures.

六、**本專案辦公室經費由本校相關計畫預算支應**。經常門費用、設備採購、核銷等相關程序，依本學校採購及核銷程序辦理。

Article 7 The Guidelines shall be implemented after being approved at the college affair meeting and submitted to the President for approval. The same procedures are applied to any amendments.

七、本要點經本院院務會議通過，陳請校長核定後實施。修正時亦同。